

BE A FUTURE SUCCESS

MY INDUCTION
PROGRAMME

Welcome Week Timetable

This Welcome Programme is designed to help you settle in to life in Aberdeen so you are ready to begin your studies. All sessions are subject to change and alteration prior to induction week, where a final timetable will be provided.

Monday 6 th January		
09:00 – 10:00	Welcome and Introduction Arrive at UoAISC, Room F15 – First Floor, Regent Building to sign in and collect your student pack and complete ISC Registration:	Compulsory for all ISC students
10:00 – 11:00	UKVI Compliance Documentation Collection/Processing Room F15 – First Floor, Regent Building	Compulsory for all ISC students
11:00 – 12:00	Welcome to the International Study Centre Meet the Staff Tea/Coffee/Scottish Shortbread Room F15 – First Floor, Regent Building	Compulsory for all ISC students
12:00 – 13:00	IT Workshop Getting on-line with the University of Aberdeen Activating email account Wifi connection Room F15 – First Floor, Regent Building	Compulsory for all ISC students
13:00 – 14:00	Lunch	
14:00 – 15:00	Living in Aberdeen Travel- Getting around Aberdeen Shopping Eating out Room F15 – First Floor, Regent Building	Compulsory for all ISC students
15:00 – 16:00	Understanding the NHS Learn how to look after your health at university and navigate the NHS system, from registering with a GP, to collecting a prescription from a pharmacy and accessing NHS services. Room F15 – First Floor, Regent Building	Compulsory for all ISC students
16:00 – 16.30	Working and Part Time Work whilst at University Working rights Documentation Study/life balance Room F15 – First Floor, Regent Building	Compulsory for all ISC students

Tuesday 7 th January		
09:30 – 10:00	<p>Welcome Pack & UKVI Compliance Documentation Collection</p> <p>Room F15 – First Floor, Regent Building</p>	New Arrivals Only
10:00 – 11:00	<p>Library Tour - Sir Duncan Rice Library</p> <p>This session also includes a short tour of our award-winning Sir Duncan Rice library. Discover how to find books and journals to support your studies, what study spaces we offer to meet individual and group working needs, and where to come for help or assistance if you need it. If the weather is nice you can even enjoy the view from Floor 7, over the entire campus, all the way to the sea!</p>	All ISC students
11:15 – 12:15	<p>MyAberdeen/VLE/Microsoft Office (Bring Laptops) Learn about our virtual learning environment</p> <p>Room F15 – First Floor, Regent Building</p>	Compulsory for all ISC students
12:15 – 13:00	<p>Sponsored/Self Funded Students Briefing</p> <ul style="list-style-type: none"> • ISC expectations • How the ISC communicates with sponsors • Academic expectations and reporting • Attendance expectations and reporting • University of Aberdeen Link • <p>Room F15 – First Floor, Regent Building</p>	Sponsored Students Only
13:00 – 14:00	Lunch	
14:00 – 15:00	<p>Respect and Etiquette at University</p> <p>Knowing how to be a respectful member of the University community is absolutely essential to a successful and fulfilling time here, from understanding the etiquette of online communication, to being aware of issues like consent when interacting with other people. This session covers the major aspects of how to effectively communicate online and will also feature a presentation from Choices Aberdeen, who will explain how we can all correctly navigate the issue of consent at university. This session will also provide an introduction to the brand new Report & Support tool.</p> <p>Room F15 – First Floor, Regent Building</p>	Compulsory for All ISC students
15:00 – 16:30	<p>Staying Safe at University/ Wellbeing</p> <p>Moving away from home (or returning to formal education) means new experiences and places, both of which make knowing how to look after your mental and physical wellbeing crucial. This interactive session will provide you with practical advice on how to stay healthy, keep safe and maintain your wellbeing while at university. The session will also include an introduction to our 'SafeZone' app and touch on the important subject of sexual health and wellbeing at university.</p> <p>Room F15 – First Floor, Regent Building</p>	Compulsory for All ISC students

Wednesday 8 th January		
09:00 – 10.30	Ice Breaker Room F15 – First Floor, Regent Building	Compulsory for all ISC students
11:00 – 13:00	Academic Programme induction <ul style="list-style-type: none"> • Personal tutor, Mentor and Learning Support • Attendance/Punctuality • E-learning/self-directed study • Effort and behavior • Course Outline and assessments explained Room F15 – First Floor, Regent Building	Compulsory for all ISC students
13:00 – 13:45	Lunch	
13.45 – 14:30	Aberdeen University Student’s Association (AUSA) AUSA plays an important role in student life. AUSA represents you, supports you, runs campaigns on things that matter to you, offers hundreds of societies, sports clubs, and volunteering opportunities for you to explore your interests and talents, and works hard to make your time in Aberdeen a fantastic experience. AUSA is a democratic organisation with a range of committees for you to get involved in, and hosts meetings throughout the year where you can put forward policy to create changes within AUSA, the University, and the local community. Room F15 – First Floor, Regent Building	Compulsory for all ISC students
14:30 – 16:30	Interactive Campus Orientation Learn more about the history of Scotlands 3 rd oldest university and how to find your way around the campus. Starting Point: Room F15 – First Floor, Regent Building	Compulsory for all ISC students

Thursday 9 th January		
09:00 – 10:00	Volunteering and Employability Skills Room F15 – First Floor, Regent Building	Compulsory for all ISC students
10:00 – 11:00	Academic Impropriety/Complaints Procedure To include Personal Circumstances Room F15 – First Floor, Regent Building	Compulsory for all ISC students
11.15– 12:45	AES Pre-Arrival Diagnostic Test Room F15 – First Floor, Regent Building	Only Students who have not already completed the test
12.45 – 13:45	Lunch	Compulsory for all ISC students
14:00 – 16.00	Visits to University Schools/Departments	All ISC students

Friday 10th January

09:00 – 09.30	Module Induction- Maths for Science & Engineering Room F19, First Floor, Regent Building	Engineering Students
09:00 – 09.30	Module Induction -Biology – The Cell Room F14, First Floor, Regent Building	Life Sciences Students
09:00 – 09.30	Module Induction -Academic Practice Room F18, First Floor, Regent Building	Humanities, Law & Social Science Students
09.35 – 10.05	Module Induction -International Business Room F19– First Floor, Regent Building	Business students
09.35 – 10.05	Module Induction- Laboratory Skills Room F18– First Floor, Regent Building	Life Science Students
09.35 – 10.05	Module Induction- Chemistry 1 Room F14, First Floor, Regent Building	Engineering Students
10.10 – 10.40	Module Induction- Economics of Business & Society Room F19– First Floor, Regent Building	Economics, Accounting & Real Estate students
10.10 – 10.40	Module Induction -Studying Social Life Room F18– First Floor, Regent Building	Humanities, Law & Social Science Students
11.00- 12.00	Maths Diagnostic Test Room F15 – First Floor, Regent Building	Compulsory for All ISC students
12.15 – 13.00	Lunch	
13.00 – 17.00	Centre Activity Meeting Point: Regent Building First Floor	All ISC students

Pre-Arrival Study Materials

Who are these study materials for?

The pre-arrival study materials are for all students who will be joining and Undergraduate Foundation Programme at University of Aberdeen International Study Centre.

What are the study materials?

- The pre-arrival materials are hosted on a virtual learning platform, Study Smart
- They will introduce you to the academic language and culture of Higher Education that you may encounter at your centre and help you prepare for the start of your studies
- They will help guide you through the key skills you will need in academic writing, reading, listening and speaking to help you be successful in your studies, giving you practice and tips on how to improve
- The materials include an English test which you should complete before your arrival. This is a short online assessment which will help your tutors understand your level of English so that they can better support you with your learning when you arrive.
- They provide useful information and links about studying and living in the UK.

How to access:

You can access the materials through our online learning platform, Study Smart, by following this link:

<http://studysmart.studygroup.com/>

Username: Student ID – 7 digit number which can be found at the top of your offer letter or confirmation of enrolment.

Password: Your date of birth – 8 digits in the format xx/xx/xxxx, excluding slashes (e.g. 5th of December 1990 would be 05121990)

Please note that it can take up to 24 hours after you confirm your place for your account to become active. If you are unable to log in or have any trouble accessing the course then please contact the

[Aberdeen ISC Central Student Support Team](#)

Police Registration

Registering with the Police, what does this mean?

You may be required to register with the police upon arrival to the UK if you hold a passport from the list of nationalities below. This will also be listed on your visa in your passport and will state that you must register with the police within 7 days of arriving in the UK (if you applied for a visa outside the UK) or if you have been issued a new Biometric Enrolment Permit if you applied for a new visa inside the UK.

Who needs to register?

You will need to register with the police if:

- you are 16 or older
- your visa or permission to stay in the UK is longer than 6 months
- you are a national of one of the below:

Afghanistan	China*	Kazakhstan	Oman	Tajikistan
Algeria	Colombia	Kuwait	Palestine	Tunisia
Argentina	Cuba	Kyrgyzstan	Peru	Turkey
Armenia	Egypt	Lebanon	Qatar	Turkmenistan
Azerbaijan	Georgia	Libya	Russia	United Arab Emirates
Bahrain	Iran	Moldova	Saudi Arabia	Ukraine
Belarus	Iraq	Morocco	Sudan	Uzbekistan
Bolivia	Israel	North Korea	Syria	Yemen
Brazil	Jordan			

*If you're a student who holds a passport issued by the Special Administrative Region of either Hong Kong or Macao is classed as a Chinese national and needs to register.

How to register

You will need to take the below documents and information to the police station for your area.

- £34 for the registration fees
- 2 recent [passport size colour photographs](#)
- your passport
- your visa "vignette" (sticker in your passport), if you applied outside the UK
- the letter you got from the Home Office when your application was approved, if you applied inside the UK
- your [biometric residence permit](#), if you have one

You will receive a police registration certificate once you have successfully registered with the police. Please keep it while your visa is valid. If you lose your certificate please contact your local police station and they will tell you what to do.

If you failed to register, your visa might be at risk as it is a condition of your visa in the UK. Failure to register in time could impact on any visa applications in the UK in future.

Updating your details

You need to inform the police if any of the information you gave to the Police has changed. (for example a new visa granted, a passport number and/or a new contact address etc.)

If you are studying outside London – please contact the local police station about registration

If you are studying within London – please check the process from [Overseas Visitors Records Office \(OVRO\)](#) about registration